



Application for a Certified Model

(pursuant to the Town of Markham Building By-law)

Note: This Application for a Certified Model is a form prescribed by the chief building official pursuant to the Town of Markham Building By-law and must be completed for each model. A certified model is not itself a building permit. Please read the reverse side of this form.

Part A: For use by Town of Markham only	
Certified Model No:	Date received (yyyy/mm/dd)

Part B: Applicant Information: Applicant is <input type="checkbox"/> the Owner, or <input type="checkbox"/> the authorized agent of the Owner (If the Applicant is a corporation or partnership, name the person applying on its behalf)			
Last Name	First Name	Initial	
Corporation or Partnership (if applicable)			
Street No.	Street Name	Unit/Suite No.	
Municipality	Province	Postal Code	Country
Telephone	Fax No.	Cell No.	E-mail No

Part C: Owner Information: If different from the Applicant (If the Owner is a corporation or partnership, name the person representing the corporation or partnership)			
Last Name	First Name	Initial	
Corporation or Partnership (if applicable)			
Street No.	Street Name	Unit/Suite No.	
Municipality	Province	Postal Code	Country
Telephone	Fax No.	Cell No.	E-mail No

Part D: Builder Information:			
Registered Name of Builder	Contact	TARION Reg. No.	
Street No.	Street Name	Unit/Suite No.	
Municipality	Province	Postal Code	Country
Telephone	Fax No.	Cell No.	E-mail address

Part E: Project and Model Information					
Name of Subdivision			Registered Plan No. or Draft Plan No.		
Builders Model Name			Gross Floor Area	Construction Value	
Building Type:	Opt. Elevations:	Bedroom Options:	Basement Walkout:	Finished Basement:	Fireplace:
<input type="checkbox"/> Detached	<input type="checkbox"/> A or 1	<input type="checkbox"/> 1	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Gas
<input type="checkbox"/> Semi-detached	<input type="checkbox"/> B or 2	<input type="checkbox"/> 2	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> Woodburning
	<input type="checkbox"/> C or 3	<input type="checkbox"/> 3		<input type="checkbox"/> Partial	<input type="checkbox"/> None
	<input type="checkbox"/> D or 4	<input type="checkbox"/> 4			
	<input type="checkbox"/> E or 5	<input type="checkbox"/> 5			

Part G: Declaration of applicant	
I, _____ certify that:	
(print name)	
<ol style="list-style-type: none"> 1. The information contained in this application and the attached drawings and other documentation is true to the best of my knowledge. 2. I have authority to bind the corporation or partnership (if applicable) 	
<hr style="width: 80%; margin: 0;"/> <p style="text-align: center; margin: 0;">Date</p>	<hr style="width: 80%; margin: 0;"/> <p style="text-align: center; margin: 0;">Signature of Applicant</p>

Certified Model Policies

Production house models are usually distinguished by a unique model name assigned by the builder along with varying elevation options. The following rules apply in the establishment of each certified model application:

1. Each certified model must be consistent in gross floor area. Deviations in floor area, even minor in nature, require a separate application or a site specific permit application.
2. Optional variations within each model are permitted but must be limited to elevation options that do not increase floor area. These variations (eg. Elevation A, B, C etc) can include exterior building materials, window treatments or roof configurations.
3. Optional room and bedroom layouts are acceptable within the same model provided they are detailed and do not affect the gross floor area of the dwelling.
4. 'Walkout' and 'walk-up' options of the same model require separate certified model applications (a 'walkout' is a design where grading conditions allow access from the basement directly out to grade; a 'walk-up' is similar in design except higher grading conditions require access from the basement up to grade by way of an exterior stair).
5. Models containing wood-burning appliances require separate certified model applications or site specific permit applications.
6. Models containing finished or partially finished basement options require separate certified model applications or site specific permit applications.
7. The Building Standards Division will assign each certified model a unique alpha-numeric reference number. This number will be provided to the builder and referenced on all future permits issued for the same model

Applications for Certified Models must be accompanied by the following:

1. A completed *Application for a Certified Model* for each unique building design based on the aforementioned policy;
2. A Schedule 1 form for each designer of each certified model (except where the designer is an Architect);
3. An application fee required by the Town of Markham Building By-law (fee based on the gross floor area of the dwelling times the applicable fee multiplier)
4. Two sets of the following documents for each unique model including permitted options (Note: documents must include the required designer(s) qualification and registration information to each page for each discipline (i.e. Architectural, HVAC):
 - a) Complete architectural working drawings of the dwelling including;
 - i. Floor plans for all floors including basements
 - ii. Roof framing plans referenced to shop drawings and including girder locations
 - iii. All building elevations stamped approved by the control Architect
 - iv. Sections and details (including typical exterior wall details)
 - v. Typical construction notes
 - b) One (1) copy of 8 ½" X 11" reductions of the floor plans and elevations
 - c) Where proposed, prefabricated roof truss and pre-engineered floor system layouts & shop drawings coordinated with architectural drawings
 - d) Complete mechanical submissions for each unique model type (ie. end conditions, corner conditions, walkouts etc.) including;
 - i. HVAC system and equipment layout
 - ii. Heat loss/heat gain/duct calculations
 - iii. Mechanical Ventilation Summary Sheet